

SAC Meeting Minutes

Team: Kinard School Accountability Committee		Date: 10/6/20	Time: 6:00-7:30pm
Attendees: Jesse Morrill, Principal Chris Bergmann, Assistant Principal Erin LaRue, Assistant Principal Thomas Colino, Parent Katie Cook, Parent Jen Fudge, Parent Nicole Garcia, Parent Joe Glavan, Parent Adrienne Jacobson, Parent Leah Lamkin, Parent Chris Mania, Parent Brady Martucci, Parent		Andrew Meyer, Parent Tina Nevin, Parent Jessie Radtke, Parent Assad Safadi, Parent Staci Shaffer, Parent Karen Irvine, School Counselor Emily Asqueri, Teacher Ansley Garnett, Teacher Megan Menard, Teacher Shelley Tracy, Teacher Kaitlyn Truelove, Teacher	
Agenda Items:		Notes:	
1. Introductions		<ul style="list-style-type: none"> • Attendees introduced themselves to the group and shared their role on the committee 	
2. Purpose and mission of the Kinard School Accountability Committee		<p>Membership:</p> <ul style="list-style-type: none"> • SAC will minimally consist of the following seven members: <ul style="list-style-type: none"> ○ Principal or Designee ○ One teacher ○ Three parents or legal guardians of students ○ One adult member of a school organization ○ One community member • Parents need to exceed the number of representatives of any other group. • Members of SAC shall annually select a parent to serve as Chair or Co-Chair of the SAC. <p>Responsibilities</p> <ul style="list-style-type: none"> • Make recommendations to their principal concerning priorities for spending school funds; • Make recommendations concerning the preparation of the school's Unified Improvement Plan; • Meet at least quarterly to discuss implementation of the school's plan and other progress pertinent to the school's goals; and • Publicize opportunities to serve on the SAC and solicit parents to do so, assist in implementing the district's parent engagement policy at the school, and assist school personnel to increase parents' engagement with teachers. 	
3. Healthy Goals of Dialogue		<ul style="list-style-type: none"> • Our feeder system is focused on healthy forms of communication and treating others with dignity and respect during all interactions. 	
4. SAC Norms		<ul style="list-style-type: none"> • We reviewed last year's norms and discussed any changes we want to make for this year • Our agreed upon norms: <ul style="list-style-type: none"> ○ Be present ("Be where your feet are") ○ Use Healthy Goals of Dialogue ○ Be solution focused ○ Assume positive intent ○ Seek first to understand, then to be understood ○ Use common language and seek clarification when needed 	

	<ul style="list-style-type: none"> ○ Be honest and respectful ○ Honor our time and ensure that all voices are heard 	
5. Review of Kinard’s UIP Goals and Mission/Vision	<ul style="list-style-type: none"> ● Kinard is committed to the 3 Big Ideas of a PLC <ul style="list-style-type: none"> ○ The purpose of our school is to ensure all students learn at high levels. ○ Helping all students learn at high levels requires a collaborative and collective effort. ○ To assess our effectiveness, we must focus on results- evidence of student learning- and use results to inform our professional practice and respond to students who need intervention or enrichment. ● Unified Improvement Plan (UIP): <ul style="list-style-type: none"> ○ Historically, we’ve had strong data and haven’t had to adjust goals to address low scores. ○ Therefore, we’ve set our goals to support our school mission and vision: <ul style="list-style-type: none"> ▪ Improvement Strategy #1: Develop and sustain high-performing common course teams (COLLABORATION) ▪ Improvement Strategy #2: Continue to develop and refine our MTSS process (ALL MEANS ALL) ▪ Improvement Strategy #3: Wellness (WHOLE CHILD) ○ We will not receive a new School Performance Framework and do not have to write a new UIP this year. We will continue to work on these goals as a school community. 	
6. Review of Standardized Assessment Data	<ul style="list-style-type: none"> ● We do not have new CMAS or MAPs data from last spring. However, we reviewed prior achievement and growth data and trends. 	
7. Budget Update	<ul style="list-style-type: none"> ● Budget is very tight this year, and likely next. ● We have always prioritized staffing in our budget- people make the difference! ● We were affected by 2 budget cuts this year already, totaling a \$300,000 reduction. 	
8. Phase 3 Hybrid Learning	<ul style="list-style-type: none"> ● We are preparing for a transition to Phase 3 to begin second quarter. ● We are planning to return to our normal “bell” schedule. ● Students at home on their remote learning days will still join each class at the beginning (via Google Meet) to connect with teacher and peers in class- provide structure, consistency, and connection even on remote days. ● We discussed safety protocols regarding arrival/dismissal, passing periods, classrooms, lunch, etc. 	
Decisions Made:		
1.		
2.		
Action Items:		
Item	Person(s) Responsible	Due Date/Timeframe
1.		
2.		
Future Agenda Items:		
1. Our next meeting is tentatively scheduled for Tuesday, December 15 th .		
<i>We Care and Challenge with Character... Kinard Character.</i>		

